

# 2021 Taipei International Dragon Boat Championships

## Rules and Regulations

Registration number:1093027325

Drafted on November 27, 2020

Revised on January 27, 2021

Revised on March 10, 2021

### **I. Objectives**

It is to advocate our traditional culture, promote folk sports, and foster international exchange and friendship.

### **II. Conduct:** Sports Administration, Ministry of Education

### **III. Organizer:** Taipei City Government

### **IV. Manager:** Department of Sports, Taipei City Government

### **V. Co-Manager:**

Department of Information and Tourism, Department of Transportation, Taipei City Fire Department, Taipei City Police Department, Department of Health, Department of Environmental Protection, Department of Government Ethics, Hydraulic Engineering Office and Parks & Street Lights Office of Public Works Department, Taipei City Public Transportation Office, Taipei City Parking Management and Development Office, Taipei Bei An Junior High School, Taipei Water Department and The Red Cross Society

### **VI. Date:** From June 12, 2021 (Saturday) to June 14, 2021 (Monday)

### **VII. Location:**

Keelung River, Dajia Section, Dajia Riverside Park (under Dazhi Bridge, East-West bound 500-meter waterway), Taipei City.

### **VIII. Competition Events and Participation**

#### **A. Standard Dragon Boat:**

##### **1. Open Division:**

- (1) Men's Open (maximum of 36 teams)
- (2) Women's Open (maximum of 12 teams)
- (3) Mixed Open (maximum of 48 teams)

2.Registration will not be accepted once the registration has reached the maximum number (The winning teams from the previous year (listed in Appendix 5) be listed as seed teams are included).

3.International Invitation teams are not included in the above mention number for each group.

4.The winning teams from the previous year (listed in Appendix 5) will be a

part of reserved teams. All reserved teams should register under the same name for the same category of competition as the previous year and follow all registration requirements and deadline. However, All reserved teams will not be listed as seed teams this year for team draw.

## B. Standard Dragon Boat

### 1. Open Division:

- (1) Men's Open (maximum of 20 teams), Women's Open (maximum of 16 teams), Mixed Open (maximum of 28 teams) with previous winning teams listed as seed teams included. No registration will be accepted once the number has reached to the maximum number of each group.
- (2) International Invitation teams are not included in the above mention number for each group.

### 2. Junior Division (Maximum of 12 teams):

- (1) Mixed Division (with no more than 6 male paddlers in each team) Students from public or private high schools (vocational schools) may organize teams to enter. Crew members of each team are not limited to one school.
- (2) The captain must be over 20 years of age.
- (3) A copy of certificate of enrollment from the school for each crew members are required for registration.

### 3. Masters Division (Maximum of 28 teams): Participants must be over 50 years of age (born before June 12, 1971). There is no gender ratio restriction for this division.

C. The organizer reserves the right to change maximum number of teams for each category based on number of teams registered. The total number of teams for the Championships will not exceed 212 teams. (See Appendix 1)

D. No changes of the registration are acceptable for the Championships this year once the registration is completed. Precise information and picture are required for online registration. Any misinformation will result in disqualification for the event which will be replaced by standby team.

## **IX. Registration**

1. The entry/registration for the event is through online registration only. The team wishes to enter must set up an account and fill in the basic information relating to the teams. (Please note that the name of the team should not exceed 8 words.) Please check the event official website for

details of online registration procedures.

## 2. Registration procedure:

(1) Online Registration opens at 10:00 AM on April 19, 2021 (Monday) and closes at 11:00 PM on April 23, 2021 (Friday) at the event website (dragonboat.taipei).

(2) Send in registration document:

- a. It is advised to check if all information provided is correct before submitting the entry online. After completing online registration, have the following documents printed out and signed. And send them to the designated address postmarked by 6:00 PM April 26, 2021 (Monday) with registered mail. Late submission (determined by the post mark date) will not be accepted. Address for post: Graduate Institute of Sports Training, University of Taipei No. 101, Sec. 2, Zhongcheng Rd., Shilin Dist., Taipei City 111, Taiwan (R.O.C.)
- b. The submission of registration document is only acceptable by post. Delivery by person will not be accepted.

c. Document needed:

(a) Printed out Entry/Registration form (Any revising mark is deemed invalid and the entry/ registration form will not be accepted.)

- i. Names, gender, ID numbers, date of birth, contact information and picture of officials and crew members (athletes with a foreign passport need to provide passport numbers or Alien Permanent Resident Certificate (ARC) number).

Your photo must be (in jpg format):

- \* clear and in focus
- \* taken within last month and in color
- \* at least 531 pixels wide and 354 pixels tall
- \* the file size is no more than 4MB
- \* Face front and with face covering 70% - 80% of the photo
- \* head or hair not reaching the frame of the photo, however, female with hair length touching the lower frame of the photo is acceptable

- ii. Officials (captain, coach, manager) are eligible to be listed as competition athletes. Such information needs to be identified in online registration (listed as paddler or steersperson) to be able to compete. Officials for Junior Division may NOT act as the

steersperson but the paddler.

iii. Steersperson's Workshop: There are two workshop sessions. Each session is up to 70 participants. It is limited to one representative from each team to participate. The registration is closed when it reaches the max number of participants.

(i) Each team can submit two representatives indicating first order and second order. If for any reason that the first order representative is not able to attend the workshop, the position can be replaced by the second order representative. If such case should have occurred, the team needs to notify the Organizer 7 days before the workshop for insurance purpose.

(ii) The workshop starts at 8:00 AM and end at 4:30 PM. The dates for the two sessions of Steersperson's workshop are listed as follows:

Session ONE (3 days): May 8, 2021 (Saturday), May 9, 2021 (Sunday), and May 15, 2021 (Saturday)

Session TWO (3 days): May 16, 2021 (Sunday), May 22, 2021 (Saturday), and May 23, 2021 (Sunday)

(b) Signed Consent for Release of Personal Information (Appendix 2)

(c) Signed Letter of Consent from Guardians for Under Age Participants (Appendix 3) along with document of proof.

(d) Entry fee receipt (The entry fee is 2,000 TWD for each team registered for Open Division of Standard Dragon Boat Championships and Open Division of Small Dragon Boat Championships. The entry fee for International Invitation, Junior and Master Divisions is waved. Once the online registration is completed, please print out the payment slip. Pay at selected convenient stores or via the ATM. Before the deadline of the registration, paste the payment receipt on the registration form.

(e) Team Grant Agreement (Appendix 4) and a copy of bankbook (cover or page containing account information)

(f) Personal Health Statement and Self-Health Management Consent (Appendix 6)

### 3. Contact information

For any questions or concerns regarding the registration or the event, please contact the organizers during working hours (9:00AM to 6:00 PM).

- (1) For online registration: Mr. Liu, 02-8792-2885 ext. 829
- (2) For registration status: Mr. Huang, 0906-539-598
- (3) For competition related matter: Ms. Kao, 0936-230-943
- (4) For Pre-Match Training: Chief Chen, 0932-148-408

## **X. The Number of Team Members**

### **A. For Standard Dragon Boat Championships**

1. Any team wishes to participate is required to recruit its own steersperson/coxswain. The organizer will not provide steersperson.
2. The number of team members must not exceed the maximum of 35 persons, including one captain, one coach, one manager and up to 32 competitors (including a flag catcher, a steersperson, a drummer and paddlers).
3. The captain, coach, and manager are eligible to compete in the race only when listed as paddlers or steersperson in the online entry.
4. The paddlers are eligible to be the steersperson of the team. A paddler CAN NOT join other teams in different categories nor steer for other teams.
5. The steersperson CAN NOT compete as a paddler.

### **B. For Small Dragon Boat Championships**

1. The steersperson can be provided by the organizer based on prior request. (The organizer sponsored steersperson are certified steerspersons. They can't be hold responsible for any deviation nor any off path during the races.)
2. The number of team members must not exceed the maximum of 25 persons, including one captain, one coach, one manager and up to 22 competitors (including the drummer, the steersperson and paddlers).
3. The captain, coach, and manager are eligible to compete in the race only when listed as paddlers or steersperson in the online entry.
4. The paddlers are eligible to be the steersperson. A paddler CAN NOT join other teams in different categories nor steer for other teams.
5. The steersperson CANNOT compete as a paddler. For Junior Division, the captain, coach, and manager can be listed as the steersperson but not as paddlers.

## **XI. Other Requirements for Registration**

1. Participants must be 15 years of age or above (born before June 12, 2006). The Consent for Release of Personal Information (Appendix 2) must be

carefully read and completed. Participants under the age of 18 must provide a Letter of Consent (Appendix 3) signed by their guardian along with document of proof in order to register.

2. Women are permitted to register for men's teams.
3. For the Mixed Open Competition, the number of male paddlers for any team in a Standard Dragon Boat match may not exceed 10 persons. For the Mixed Division and Junior Division of Small Dragon Boat Championships, the number of male paddlers may not exceed 6 persons. The ratio of male and female paddlers is subject to each team.
4. For women's teams, men are only allowed to be the steersperson. This information must be clearly indicated on the entry/registration form.
5. The number of team members shall not exceed the aforementioned numbers.
6. The entry fee is non-refundable once registration is completed, regardless of whether or not the team participates in an event. Except for the Organizer will refund the team's application fees in full (NT\$2,000) to the account provided by the registered team (the account information provided to receive the subsidy in the registration system) if the decision of cancelation is announced or the team's withdraw application is through before the dateline
7. Understanding this event can be considered as a strenuous sport, all participants must have knowledge of water safety and be able to swim as well as having passed a health examination in order to participate. Check one's personal condition to make sure the individual is well enough for competitive sports before any competitions. And it is required that participants examine the health condition of oneself and fill in the Personal Health Statement and Self Health Management Consent. Each team's captain, coach, and manager are responsible for insuring that all team members have met these requirements.
8. Each team shall prepare a team/organization flag and pole to represent the team in the closing ceremonies and also for saluting to the officials as they pass the podium on returning journey.
9. A 200-word description of participating team's background, profile, history, past performance and organization promotion, etc. is needed from each team for the organizer. The information will only be used to introduce each team during the competition.

## **XII. Race Format:**

The decision of the race format applied will be based on the number of teams registered.

## **XIII. Meetings**

### **1. Team Draw**

The drawing will be held at the 3<sup>rd</sup> floor in the Audio-Visual Room at the Department of Sports, Taipei City Government at 2:00 PM on May 12, 2021 (Wednesday). Further notice will NOT be given. If a team fails to send a representative for the team draw, the administration office of the event organizer has the right to draw for the team. And the team must accept the drawing result without reservation.

### **2. Team Managers' Meeting**

Team Managers' Meeting will be held at the 3<sup>rd</sup> floor, Audio Visual Room of Department of Sports, Taipei City Government at 2:00 PM, June 2, 2021 (Wednesday). The Event Handbook, Team Accreditation cards and entry/registration receipt will be given out at the Team Managers' Meeting. Further notice will NOT be given.

## **XIV. Equipment**

The Organizing Committee will provide all necessary equipment for the competition. The Organizing Committee reserves the right to make changes to the equipment in case of schedule changes or for any other reason.

## **XV. Pre-Match Training Session**

1. Registered teams are eligible to sign up or training sessions prior to the Championships. Online sign up only (except for invitational teams). NO on site sign up will be provided. Further details can be found in Appendix 8 and Appendix 9.

(1) Pre-Match session only open for the teams (coach and crew) registered for this year's Championships.

(2) Please make sure to bring a photo ID. For local athletes, Personal Identification card is required. For foreign athletes, the passport or ROC (Taiwan) Resident Certificate is required. The ID provided on site will be used for identification and online insurance. Each team must follow all the rules set forth by the event organizer during training.

2. Please find the details for simulation pool practice sign up in Appendix 10 and Appendix 11.

## **XVI. Rules & Regulations**

1. Each person is only allowed to compete for one team. Only Steersperson may participate in multiple teams. In the case of “back to back” races occur, the Officials will NOT delay races for Steerspersons to transfer between teams. Race Officials will provide a race-sponsored steersperson/coxswain for any small dragon boat team that makes such request in the registration. The assignment of the sponsored steersperson/coxswain is arranged by the organizer. Once the assignment is made, no changes will be applied.
2. Event competitor must bring his or her own accreditation card and personal ID (For local athletes, ID, National Health Insurance Card, or Drivers’ License is required. For foreign athletes, the Passport or ROC (Taiwan) Resident Certificate is required. For Junior Division athletes, the school ID is required.) to the Roll-call area at least 30 minutes prior to the race. Fail to do so will result in suspension of the race.
3. For Standard Dragon Boat racing, the team must consist of 21 members with a drummer, a flag catcher, a steersperson/coxswain, and 18 paddlers. For Small Dragon Boat racing, the team must consist of 12 members with a drummer, a steersperson/coxswain, and 10 paddlers. Any team with smaller number of crew will be disqualified. The number of crew member must be met at the roll-call before boarding the boat.
4. For Standard Dragon Boat race, the rankings are determined by the sequence in which the teams catch their flags. The time recorded from the time the start signal is fired to the time the flag positioned at the finish line is removed will be listed as racing record. If a team is failed to catch its flag, the time the end of the boat passing the flag marking will be taken as the end of racing record. For Small Dragon Boat race, the rankings are determined by the sequence in which any part of the boats crossing the finish line.
5. When the race is completed, all teams should row the boats back by going straight for 15 meters (passing the ball float) then turning the boat to the left and heading back along the river bank (close to the stage area) to the wharf.
6. Every team must follow the match schedule posted by the Organizer. The Organizer reserves the right to make any necessary changes. Any changes will be announced by the Race Officials through public announcement.
7. All participants in the boat are required to wear the life-vest provided by



the Race Organizer the whole time during races.

\* During the race is defined as any time the start signal is fired to the finish of the race (standard dragon boat: catch the flag; small dragon boat: cross the finish line) and returning to the wharf.

8. Violation of the following (1) to (8) will result in disqualification of the race and cancellation of the specific competition grant. Violation of (9) or (11) will result in disqualification of the Championships and all of the competition grant.

(1) The number of crew members on boat is not followed.

(2) Any team's Drummer also acts as the flag catcher during the race.

(3) Any team member who does not wear a life vest any time of the duration of the race.

(4) The team does not stay in its designated lane, including the boat deviates its direction partially or entirely, swamping, colliding with or capsizing another boat. If any of the violation occurs, the violated team is required to return to the starting wharf immediately.

(5) No team shall start paddling before the start signal is fired nor put the paddle(s) against the wharf. The team will be penalized upon the second violation of this rule.

(6) All paddlers must remain seated on the boat from the start to finish. (Only the drummer, flag catcher, or the steersperson is not bound by sitting on the boat.)

(7) Steerspersons are not allowed to paddle or assist in paddling during the race. Any assisted paddling will result in cancellation of all subsidies. (Assisted paddling refers to steering toward the end of the boat anytime from the start of the race to the end.)

(8) Any equipment or crew member falls into the water any time during the race.

(9) Any team deliberately or fault fully stop paddling, blocking, or unable to control the boat which causes collision anytime during the race

(10) Any team that misses a race, regardless of the reason, will be disqualified including the case of forfeiting a race or ruled cancellation by the organizer.

(11) Any team or crew member who does not accept the judges' decisions, who disturbs or disrupts the order of the event or acts in unsportsmanlike conduct, or acts in any other manner deemed as

unsuitable by the Referee Committee. (For example: Crew member deliberately fall/jump into the water; deliberately dropping equipment, etc.) The team or the person involved in unsuitable conduct will be banned from the following year's competition and the represented organization or school will be notified of such ruling.

## **XVII. Awards**

1. Prize money will be awarded according to the following charts:

### **A. Standard Dragon Boat:**

Number of entries	Ranks and amount of prize money (Unit: NT\$10,000)					
	1st	2nd	3rd	4th	5th	6th
40 teams or more	40	20	15	10	5	3
30-39 teams	25	15	10	5	3	2
10-29 teams	15	5	3	2	1	
9 teams or fewer	10	3	2	1		

### **B. Small Dragon Boat:**

Number of entries	Ranks and amount of prize money (Unit: NT\$10,000)				
	1st	2nd	3rd	4th	5th
10 teams or more	10	5	3	2	1
6-9 teams	8	3	2	1	
5 teams or fewer	5	2	1		

2. Trophies, medals and certificate of merits:

For all Divisions, the champion will be awarded a trophy. The top three teams will each be awarded a medal. The top six teams will each be awarded a certificate (when 5 teams participate, only the top three teams will receive awards; when 6-9 teams participate, only the top four teams will receive awards; when 10 or more teams participate, the top five teams will receive awards. When 20 or more teams participate, the top six teams will receive awards.) Please find the following chart for detail.

Ranks	1st			2nd			3rd			4th			5th			6th		
Number of entries	T	M	C	T	M	C	T	M	C	T	M	C	T	M	C	T	M	C
20 or more	V	V	V	V	V	V	V	V	V	V	_	V	V	_	V	V	_	V
10 or more	V	V	V	V	V	V	V	V	V	V	_	V	V	_	V	_	_	_
6-9	V	V	V	V	V	V	V	V	V	V	_	V	_	_	_	_	_	_
5 or less	V	V	V	V	V	V	V	V	V	_	_	_	_	_	_	_	_	_

(T: Trophies, M: Medals, C: Certificate of Merit)

3. Grant Subsidy: Subsidy will be issued to the teams that satisfy the followings:

- (1) “Receipt of Grant” can be downloaded upon completion of the competition at the event website (10:00 AM after June 17, 2021 (Thursday)). The amount of subsidy will be issued based on each team’s participation. The designated account holder of the grant subsidy needs to send the filled and signed Team Grant Agreement form to Department of Sports by 5:00 PM of June 30, 2021 (Wednesday). Late submission will not be accepted.
- (2) For the closing ceremony, each winning team should send 1-2 representatives to attend for receiving awards. It is encouraged but not mandatory for teams to participate in the Closing Ceremony except all awarded teams are required to participate in the Closing Ceremony.
- (3) Every team shall complete all the races and follow the regulations. Subsidy will be revoked for any violation of the regulations or forfeiting the match.
- (4) Teams meet the above mentioned requirements will be able to receive the subsidies listed in the chart below:

Category	Standard Dragon Boat	Small Dragon Boat Open Division
Subsidy	NT\$5,000 for every race completed until reaching maximum NT\$20,000 for each team.	NT\$3,000 for every race completed with self-provided steersperson, until reaching maximum NT\$12,000 for each team. For teams requesting organizer sponsored steersperson for any round of race, the above will not

		apply. Maximum of NT\$3,000 subsidy for each team requesting organizer sponsored steersperson.
--	--	--

(5) For the promotion purpose, NT\$20,000 subsidy will be provided for teams in the Master and Junior divisions regardless of self-provided steersperson or organizer sponsored (requested) steersperson is administered.

**XVIII. Disputes**

1. Any disputes relating to the qualification of team members should be brought up at the time of assembly at the Roll-Call Area and CANNOT be disputed once the race started. If the disputes regarding the competition arise, the referee’s decision shall be final and binding.
2. Disputes regarding the competition must be reported to the Chief Referee on the spot orally and followed by a written appeal (Appendix 7) of the dispute. The written appeal of the dispute needs to be signed by either the captain or the coach with a deposit of NT\$5,000 to the Organizing Committee within 30 minutes after the race is completed. Once the dispute is sustained, the deposit will be returned. However, if the Referee Committee decides that the dispute is not sustained, the deposit will NOT be refunded.
3. On the day of receiving a written appeal of the dispute, the Organizing Committee will call a meeting with the Referee Committee to discuss the dispute and confirm whether it is sustained or not. The Committee’s decision in the meeting should be final and binding.
4. If there is any act of opposing the Committee’s final decision orally or in written form or spreading rumor or other misconduct ruled by the Referee Committee, the team will be disqualified and its competition result/record will be cancelled.

**IXX. Addenda**

1. Any team that does not follow the pandemic prevention measures (Appendix 11) set out by the Organizer and not rectify immediately after Organizer’s reminder and instruction will result in disqualification and all subsidies.
2. Teams will not receive additional subsidy if they have already accepted the organizer’s offer for accommodation and travel arrangements. Foreign community teams may request the same subsidy as the local

- teams, but no additional meals or accommodation subsidy will be issued.
3. Each team shall cover its own transportation, meals, clothing and other related expenses during the competition.
  4. Teams shall obey the safety guidelines set out by the organizer's training staff and lifeguards during practice and competitions. All team members must wear life vests (See instruction in Appendix 12) during competition and training/practice, and must be able to swim. All teams shall take full responsibility for their own safety during pre-match training and competition.
  5. In both practice and competition period, all participants must sign up their training time accordingly and follow "2021 Taipei International Dragon Boat Championships Safety Guidelines" (Appendix 8). The Pre-training schedule will be based on the order in which teams registered for their training sessions.
  6. In case of a natural disaster or unpredictable events, the organizer has the right to suspend or delay matches. In such case, subsidies will be issued as usual. Prize money will be awarded or cancelled at the discretion of the organizers depending on the progress of the competition.
  7. The Organizing Committee may request compensation from the team which causes boats damage by any wrong doing or capsizing, or if any equipment lost, damaged or any third person injury during practice or competition. The organizer reserves the right of prosecution.
  8. It is required that all teams and crew members follow the organizer staff, lifeguard and administrative officers' safety guideline and guidance. If violation occurred and confirmed to be true, the subsidy will be cut in half for the first offence. The full subsidy will be cancelled for the second violation.
  9. Should any team or team member not accept the Organizing Committee's judgment, or any violation such as listed in XVI-8. (9) and XVI-8. (11), disturb or disrupt the order of the event or act in unsportsmanlike manner or acts in any other manner deemed as unsuitable by the Referee Committee. The Organizing Committee may notify the appropriate institution, organization or school to sanction or forbid the aforementioned team or team member(s) from participating in the following year's competition.
  10. All staff members of the Organizing Committee and judges are not

allowed to participate as members or officials for any team.

11. The winner's prize money is regarded as an income, and therefore must follow the Consolidated Income Tax rules of Taiwan accordingly. Government organizations and schools need to file the tax deduction for their teams. The tax deduction of private institutes or social communities will be filed through the assistance of organization commissioned by Department of Sports.

**XX. Any further information or revision of the regulations will be adopted and announced by the Organizer as it occurs.**

(Appendix 1)

## Event Categories for 2021 Taipei International Dragon Boat Championships

Category	Event	Max number of teams	Number of Seed Teams		Note
Standard Dragon Boat Open Division	Men's	36	Open for all	30	1. International Invitation Teams are not included in the number. 2. If the seed teams are not fully registered for this year, the number will open to teams on waiting list for the unfilled category.
			Reserved teams (winners from the previous year)	6	
	Women's	12	Open for all	8	
			Reserved teams (winners from the previous year)	4	
	Mixed	48	Open for all	42	
			Reserved teams (winners from the previous year)	6	
Small Dragon Boat Open Division	Men's	20	Open for all	20	
			Reserved teams (winners from the previous year)		
	Women's	16	Open for all	16	
			Reserved teams (winners from the previous year)		
	Mixed	28	Open for all	28	
			Reserved teams (winners from the previous year)		
Small Dragon Boat	Junior Mixed	12	Open for all	12	Due to promotional purpose, the registration fees are waived and NT\$ 20,000 subsidies is issued, therefore, no reservation for seed teams.
	Master Mixed	28	Open for all	28	
Total number of teams		200			
<p>Note: Due to the pandemic of Covid-19, 2020 Taipei Dragon Boat Championships is limited to open division competition of Standard Dragon boats. Therefore, no number of teams reserved for Small Dragon Boat Category.</p>					

( Appendix 2 )

**Consent for Release of Personal Information  
to Department of Sports, Taipei City Government  
(Pursuant to the Personal Information Protection Act)**

Abide by the Personal Information Protection Act, Department of Sports, Taipei City Government would like to inform you the following before obtaining your personal information.

1. Department of sports, Taipei City government (here in after) will collect your personal information: Name, contact information (including but not limited to your phone number, e-mail and living /work place's address) or any information that can directly/indirectly disclose your identity for the use of 2021 Taipei International Dragon Boat Championships.
2. The Department is obligated to follow the Personal Information Protection Act and relative rules for using and collecting your personal information.
3. The information provided will be used for the purpose and the duration of organized period of the 2021 Taipei Dragon Boat Championships.
4. In addition to international event purposes, the Department will only use your information within the realm of the Republic of China.
5. The Department may make reasonable use of information collected for the specific purpose of data collection.
6. In Accordance with Article 3 of Personal Information Protection Act, rule #3. You reserve the following right for personal information: (a) inquiry and request for a review (b) request to make duplications (c) request to supplement or correction (d) request to discontinue collection, processing or use (e) request to delete. If any of the aforementioned actions affect your rights, the Department shall not claim any responsibility. According to Article 14 of Personal Information Protection Act, a process fee for any such requests may be charged.
7. If the personal information provided is not correct, the Department will NOT be able to provide specific services.
8. The Department will only disclose your personal information to another organization that is authorized to assist carrying out the work of the 2021 Taipei Dragon Boat Championships. If this should happen, the Department will monitor the authorized organization closely to protect your information.
9. You fully understand this document complies with the Personal Information Protection Act and relative rules, and consent that the Department to obtain this document for future reference.



By signing below, I hereby certify that,

- a. I have read the above and fully understand and accept the terms and conditions set out by the Department of Sports.
- b. I hereby permit the Department of Sports, Taipei City Government to collect and use my personal information as well as for further request from the government for any administrative assistance.

To Department of Sports, Taipei City Government,

Signature: Legal guardian (for underage participant)

Name	Signature	Name	Signature	Name	Signature

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (DD/MM/YYYY)

( Appendix 3 )

**Letter of Consent from Guardians for Under Age Participants  
2021 Taipei International Dragon Boat Championships**

I am giving my full consent for my son/daughter - \_\_\_\_\_ to participate in 2021 Taipei International Dragon Boat Championships. It is to confirm and give consent on the followings:

1. We are fully aware of the potential risks and understand that it is a strenuous sport and the intensity of the competition. I agree for the minor to participate in the competition.
2. I guarantee that the minor has the ability to swim and has knowledge of water safety.
3. We have carefully read through the document of 2021 Taipei International Dragon Boat Championships-Rules and Regulations (including appendixes). The document is signed in person after fully understanding the content.
4. I guarantee that the content given above is true and correct. I shall bear all the legal responsibility for the above information.

To Department of Sports, Taipei City government

<b>Legal Guardian</b>	<b>ID Number</b>	<b>Contact Number</b>

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (DD/MM/YYYY)

- Notes :
1. Please attach the minor's (under the age of 18) Household Registration Certificate in order to confirm the legal representative.
  2. If a minor's parents are divorced, or if one parent is deceased or both of parents don't have legal custodial right, a copy of document of proof is needed from the rightful custodial right owner (e.g. the court verdict, copy of Household Registration Certificate with written court judgement, etc.)

( Appendix 4 )

### Team Grant Agreement

It is to confirm that the team of \_\_\_\_\_ (name of the team) is going to receive grants from 2021 Taipei International Dragon Boat Championships. The grants will be transferred into  the captain's  the coach's  the manager's assigned account \_\_\_\_\_ (name of the account). The account information is listed as follows:  
(A copy of the account bankbook needs to be attached)

Department of Sports, Taipei City Government

Team Name :

Organization :

Name on Account :

Bank Name (branch info. included) :

Account No. :

Team Captain:

Phone No. :

Name	Signature	Name	Signature	Name	Signature

\_\_\_\_\_ (month) / \_\_\_\_\_ (day) / 2021

Please Note:

1. The signing of this document is to confirm and agree the information provided from all team members.
2. The amount of the grants is based on the number of races participated. The grant application starts at the closing of the competition. (June 17). The Receipt of Grants can be downloaded from the event website. All application needs to be filled, confirmed, and submitted to the Sports for All Division, Department of Sports, Taipei City Government. (No. 10, Sec. 4, Nanjing East Road) by 5:00 P M on June 30, 2021 (Wednesday) No late submission will be accepted.
3. The Receipt of Grants needs to be signed by the assigned account holder listed in this Agreement.

## (Appendix 5)

**Winners for 2020 Taipei Dragon Boat Championships**

Category	Event	Team	Rank
Standard Dragon Boat	Mixed Open	台中市輕艇委員會	1
		真理大學	2
		臺灣省城隍廟	3
		康橋 A	4
		三重區龍舟委員會	5
		阿美青年踐根隊	6
	Event	Team	Rank
	Men's Open	臺北市南港高中	1
		台北海洋科技大學	2
		浩奇實業男子龍舟	3
		熊鷹勁揚龍舟隊	4
		宜蘭縣羅東鎮公所	5
		北市龍協碧海猛男	6
	Event	Team	Rank
	Women's Open	浩奇實業有限公司	1
		Big Foot	2
今周刊捷兔女龍		3	
阿拉戰隊		4	
Category	Event	Team	Rank
Small Dragon Boat	Mixed Open		
	Men's Open		
	Women's Open		

Note : Due to the pandemic of Covid-19, the carnival and dragon boat experience camps of 2020 Taipei International Dragon Boat Championships are canceled. The event is reduced to a smaller scale local event and changed its title to 2020 Taipei Dragon Boat Championships with only Open events for Standard Dragon Boats. The max number of teams for Men's Open is 32, for women's open is 8 and 40 for the mix. The total number of teams participated is 80.

(Appendix 6)

## 2021 Taipei International Dragon Boat Championships Personal Health Statement and Self-Health Management Consent

In response to the COVID-19 pandemic, any person participating the 2021 Taipei International Dragon Boat Championships need to implement self- health management from the time of event registration and during the competition. Please be sure to fill in the following information truthfully in detail and submit it at the time of registration. In case any inconsistency occurs, legal liabilities will apply.

### I. Health Declaration (It is required to fill in all parts, please do not omit any part of it)

<p>1. Do you have fever, cough, and shortness of breath, abnormal olfactory taste, or unexplained diarrhea in the past 14 days? (Those who have taken medicine for the above mentioned symptom must check "Yes")</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes: <input type="checkbox"/> Fever (forehead temperature <math>\geq 37.5^{\circ}\text{C}</math> or ear temperature <math>\geq 38^{\circ}\text{C}</math>)</p> <p style="padding-left: 40px;"><input type="checkbox"/> Shortness of breath      <input type="checkbox"/> Cough      <input type="checkbox"/> Abnormal smell and taste</p> <p style="padding-left: 40px;"><input type="checkbox"/> Unexplained diarrhea      <input type="checkbox"/> Other _____</p>
<p>2. Has anyone who has lived with you in the past 14 days experienced the previous symptoms?</p> <p><input type="checkbox"/> No      <input type="checkbox"/> Yes</p>
<p>3. Have you and your cohabitant ever been in contact with a confirmed case of COVID-19 (Wuhan Pneumonia) in the past 14 days?</p> <p><input type="checkbox"/> No      <input type="checkbox"/> Yes</p>
<p>4. Did you go abroad in the past 14 days?</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes: return date _____, country visited is _____.</p>
<p>5. Are you a self-quarantine at home case of severe special infectious pneumonia listed by the health authority?</p> <p><input type="checkbox"/> No      <input type="checkbox"/> Yes</p>

### II. Self- health Management

1. Daily measurement of body temperature in the morning and evening and keep a detailed record of body temperature and health condition.
2. Wear facial masks as you go outside. Keep at least 1.5 meters indoors distance and 1-meter outdoor distance with others. Maintain respiratory hygiene and practice cough

etiquette, etc.

3. If you have fever, cough, difficulty breathing, diarrhea, or other abnormal physical conditions, please wear a facial mask and seek medical treatment immediately. Tell the doctor about your contact history and travel history.
4. You should consciously avoid entering crowded public places.
5. Keep hands clean with soap washing frequently.
6. Those who are deemed to be subject to home isolation, home quarantine, centralized isolation, or centralized quarantine by the health authorities at all levels are not allowed to come to the event site.

This statement is for Department of Sports, Taipei City Government Sports.

Signature: \_\_\_\_\_

ID number: \_\_\_\_\_

Contact number: \_\_\_\_\_

Date: \_\_\_\_\_

This Department collects, processes and uses the above personal information for the purpose of public health or infectious disease prevention, health care and medical services and other legal obligations in accordance with relevant medical and epidemic prevention laws and regulations. This Office will properly protect the above personal data in accordance with the Personal Information Protection Act. The signature demonstrates that you have agreed and understood the purpose of the collection, processing or use of personal information by this Department.

( Appendix 7 )

**2021 Taipei International Dragon Boat Championships  
Written Appeal Form**

Category of event		Name of complainant	
Name of team		Role of complainant	<input type="checkbox"/> captain <input type="checkbox"/> coach <input type="checkbox"/> manager
Time of occurrence			
Description of Appeal			
Document/proof of evidence			
Ruling of the Referee Committee			
Signature	Complainant: _____ Chief of Referee Committee: _____ Date/time: _____		

Note: Any appeal that is not pursuant to the regulations will not be accepted nor processed.

( Appendix 8 )

## **2021 Taipei International Dragon Boat Championships Safety Guidelines**

1. This guideline is set out for the purpose of safety for participants and maintaining order during training/practice and the competition.
2. Only the teams registered for the 2021 Taipei International Dragon Boat Championships may sign up for the practice/training session.
3. Registered teams are eligible to sign up for the training session prior to the Championships. Online sign up only (except for invitational teams). The closing of sign up time is at 5:00 PM two days before the training day. (Please find the sign up schedule on the event website.)
4. The morning training session are in shifts of 6:00 AM - 11:00AM, The afternoon sessions are scheduled from 1:30 PM to 4:30 PM. All teams must leave the water before 4:30 PM.
5. The participants for training and competition must be able to swim as well as passing a health examination. The participants are responsible for monitoring his or her physical condition before and during the training session. Proper warm-up is required before training/practice and the competition to avoid sports injuries.
6. All teams can only practice in the location specified by the organizer, which is 500-meter west and 500-meter east from the Dazhi Bridge. The river divides in the center line. Keep to the right downstream and keep to the left when returning.
7. During the training and the competition, each team is required to stay within the assigned lane and a life jacket should be worn at all time. Seat switching is prohibited to avoid accident. It is required to follow the instructions of Organizer's staff and guards. Any violations will result in a warning for the first offense and subsidy revoking and race suspension at the second offense.
8. Rowing equipment needed can be borrowed from the management unit of the Organizer with signing up prior to the practice. At least 7 pairs of paddles are needed for Standard Dragon Boat and 4 pairs of paddles for Small Dragon Boat.
9. The organizer will provide the dragon boats, paddles, drum sticks, life jackets and any needed equipment without any fees. It is the team's responsibility to return the lent equipment properly after use. In the case of lost or damaged equipment, the team will be paying the full price.
10. Please take good care of all the lent equipment. Other than Force Majeure, any purposeful discarding or damaging of the equipment or capsizing the dragon boat will result in disqualification from the practice. The team will also need to pay the full price for the damages. Any violations of local laws and regulations will be subject to investigation.
11. In case of a typhoon alert, heavy rain alert or any other natural disasters issued by the Central Weather Bureau prior to the training, please contact the Pre-Match Training



Management Unit for updates on schedule change. If the waves get too high or a thunder storm occurs during practice or the competition, please follow the instructions of the Organizing Committee/Management Unit and leave the water immediately.

12. The organizer reserves the right to stop training session and the competition for the safety of all participants.
13. Please make sure to bring a photo ID for checking in at scheduled training. For local residence, Personal Identification Card is required. For foreigners, the passport or ROC (Taiwan) Resident Certificate is required. The ID provided on site will be used for identification and online insurance. Anyone who fails to bring a photo ID are not allowed to participate in Pre-match practice.
14. Each team should have their own steersperson/coxswain during practice.
15. It is advised for inexperienced or new steersperson to complete “Steersperson Workshop” before the competitions. The information of such training will be posted on the event website.
16. Any further information or revision will be announced by the organizer as it occurs.

(Appendix 9)

## **2021 Taipei International Dragon Boat Championships Pre-match Practice Sign up**

1. Objectives: It is to promote the sports of dragon boat racing and to reach more for universal participation of the sports. It is also to ensure the safety as well as to promote team work and increase the techniques for the sports.
2. Organizer: Department of Sports, Taipei City Government
3. Time and Dates: Every day from May 8, 2021 (Saturday) to June 9, 2021 (Wednesday).  
Please note that for the consideration of local residence, no drumming is allowed between 6:00 AM and 8:00 AM. No drums nor drum sticks will be provided for the above mentioned time slot. The Organizer may adopt or adjust the time and dates base on the weather condition, water condition, or any unexpected conditions.
4. Location: Keelung River, Dajia Section, (under Dazhi Bridge), Taipei City
5. Sign-up Procedure:
  - (1) Sign up: Online sign up only. No on site sign-up nor telephone sign-up is allowed.  
(Except for Invitation Division)
  - (2) Open and Closing Time:
    - a. The latest of signing up time is at 5:00 PM two days before the training day.
    - b. Sign-up system opens at 10:00 AM on April 30, 2021 (Friday) to sign up for trainings between May 8, 2021 (Saturday) and June 9, 2021 (Sunday).

Number	Time slot	Note
1	06:00-07:00	
2	07:00-08:00	
3	08:00-09:00	
4	09:00-10:00	
5	10:00-11:00	
	11:00-13:30	Closed for readiness and break
6	13:30-14:30	
7	14:30-15:30	
8	15:30-16:30	

- Eight standard size dragon boats and Eight small size dragon boats will be provided for each training slot.
- c. Closed training sessions are as follows:
    - (a) Closed from 6:00 AM and 9:00 AM of May 8, 2021 (Saturday) for River Worshipping Ceremony.
    - (b) Closed from noon of May 28, 2021 (Friday) and closed all day for May 29, 2021

(Saturday) for River Worshipping and Eye Dotting Ceremony.

(c) Closed all day for June 10, 2021 (Thursday) and June 11, 2021 (Friday) for site inspection and readiness for the Championships.

(3) Sing up is limited to two times daily (one in the morning and one in the afternoon)

6. Rules on practice:

(1) Training session is organized by one hour.

(2) It is required to have 15 people (7 pairs of paddlers and 1 steersperson) for Standard Dragon Boat and 9 people (4 pairs of paddlers and 1 steersperson) for Small Dragon Boat.

7. Others:

(1) The Department will apply insurance for all reserved (approved sign-up) training practices. No onsite nor telephone reservation/ sign-up is allowed. Please sign up or cancel online at least 2 days before the training session. If there's no show for the sign up session, the team will be disqualified/removed for pre-match training practice. (Except for unexpected natural/weather condition)

(2) Please make sure to bring a photo ID when check in for training. For local residence, Personal Identification Card is required. For foreigners, the passport or ROC (Taiwan) Resident Certificate is required. The ID provided on site will be used for identification and online insurance. Everyone participated must follow all the rules set forth in the 2021 Taipei International Dragon Boat Championships Safety Guidelines. Anyone who fails to bring a photo ID listed will not be allowed to participate in practice.

(3) Pre-match training session is for registered teams and their crew members. It is not acceptable to change dragon sizes or merge teams for the sake of fulfilling required number of members for training.

(4) Management staff for pre-match training: Chief Chen, 0932-148-408.

(5) If further rules and regulations needed in the future will be posted on site and on the event official website.

(Appendix 10)

## **Rules and Regulations for Simulation Pool Department of Sports, Taipei City Government**

1. It is regulated and governed by Department of Sports, Taipei City Government based on article 3 of Taipei City Government Venue Management Act.
2. The pool is 90 cm deep. It is for authorized and approved registered sports activities.
3. No on site sign up is allowed. Any party that wishes to use the simulation pool needs to complete the facility rental service application 7 days prior to use. For facility rental service application, please contact 02-2570-2330 Ext 6546 or Equipment and Facility Division of Department of Sports via <https://sports.tms.gov.tw> daily from 6:00 AM to 9:00 AM and 3:00 PM to 6:00 PM.
4. No business conduct is allowed at the venue.
5. It is forbidden to transfer partial or the whole venue for other parties.
6. Please abide by the followings to maintain the safety, order and cleanness of the venue:
  - (1) Appropriate sports attire and proper warm up are required before entering the venue. If you experience cramps during practice, you should stop activities immediately.
  - (2) In order to maintain tranquility, please comply with the noise control standards issued by the Environmental Protection Department of the Executive Yuan, and prohibit all types of equipment for noise (such as loudspeakers, amplifiers, gas whistle, drums, etc.).
  - (3) Do not bring young children or animals into the facility for safety.
  - (4) Do not smoke, eat, chew gum or betel nut, spit, discard garbage or cigarette butts, set off firecrackers, drink alcohol, fight, gamble, cook, camp overnight or any illegal conduct.
  - (5) It is everyone's responsibility to maintain the public facilities together. The Organizer will seek compensation from whoever caused or contributed to damages if damages occur. It is strictly prohibited to run, push, or tag, or chase within the pool or around the pool. The party involved will be responsible for any accident occurred due to any of the above acts.
  - (6) Anyone who does not abide by these rules of use and has been advised by management will be asked to leave the venue.
  - (7) In case of thunder and lightning, please stop all activities immediately and follow the instructions of the administrator/staff.
  - (8) The Department does not take responsibility for safekeeping of personal valuables.
7. The Department reserves the right to amend the regulations as needed.

(Appendix 11)

## **Simulation Pool Training Sign-up 2021 Taipei International Dragon Boat Championships**

1. Objectives: It is to promote the sports of dragon boat racing and to reach more for universal participation of the sports. It is also to ensure the safety as well as to promote team work and increase the techniques for the sports.
2. Organizer: Department of Sports, Taipei City Government
3. Time and Dates: Every day from May 1, 2021 (Saturday) to June 9, 2021 (Wednesday) from 8:00 AM- 10:00 PM.
4. Location: Simulation Pool at Dajia Riverside Park
5. Eligible for application: Teams registered for 2021 Taipei International Dragon Boat Championships are eligible to apply for training at the simulation pool. (Proof of registration needed when signing up online)
6. Procedure for signing up:
  - (1) It is required to sign up 7 days before training. No onsite registration (sign up) is allowed. For more details, please contact Division of Equipment and Facilities of Department of Sports, Taipei City Government with 02-2570-2330 ext. 6546 or via internet <https://sports.tms.gov.tw/venues/?K=744>
  - (2) For the proof of registration for 2021 Taipei International Dragon Boat Championships, please screen shot or download the registration status on the event official website (<http://dragonboat.taipei>)
  - (3) Closing blocks
    - (a) It is closed for training on both June 10, 2021 (Thursday) and June 11, 2021 (Friday) for the site preparation for the Championships.
    - (b) It is closed for training during the Championships from June 12, 2021 (Saturday) to June 14, 2021 (Monday).
  - (4) It is limited to one session (an hour) a day for each team.

## Life Vest Instruction for Taipei International Dragon Boat Championships

Put on the vest - Step 1- Make sure to put on the vest with the front side up. The Logo is on the back side of the vest.



Front



Side



Back

Step 2 – Put on the vest and buckle up all the straps so that the vest is firmly on your body. (shoulder straps/waist straps/lower front strap)



Put the vest front side up



1 Shoulder straps on both sides



3 Lower straps



2 Waist straps on both sides



4 Buckle up and pull the straps

Take off the vest – Pull back the buckles to release the straps and to remove the vest



1 Thumb on the shoulder straps



3 Thumb on the lower straps



2 Push back to release the straps



4 Push back to release the straps



Release the buckles and take off the vest.